



**State of Vermont  
Public Utility Commission**

**MEMORANDUM**

To: Vermont Public Utility Commission Email List  
From: Ann Bishop, ePUC Project Manager *AB*  
Re: New Renewable Energy Standard Qualification Form in ePUC  
Date: March 17, 2023

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The Vermont Public Utility Commission (“Commission”) continually strives to improve ePUC to make it easier for stakeholders to participate in Commission proceedings. Consistent with that goal, the Commission has added the Renewable Energy Standard (“RES”) Qualification Registration and Application Forms to ePUC. These forms are used by facilities seeking to be qualified for Tier I or Tier II of the RES and by Vermont retail electricity providers seeking approval to aggregate Tier II facilities.<sup>1</sup>

**To access the forms, log in to ePUC, then click on “RES Qualification” under “Other Case Forms” in the left navigation.** The same link is to be used for all facilities, including:

- those eligible to follow the registration process set forth in Commission Rule 4.406(b),
- those following the application process set forth in Commission Rule 4.406(c), and
- facilities that Vermont retail electricity providers are seeking to aggregate *for the first time* under Commission Rule 4.406(d).<sup>2</sup>

After you submit the ePUC form, you will receive an email from ePUC that includes the case number for your filing. In addition, ePUC will create a pdf containing the information you provided in the online form and add it into the case.

Consistent with Commission Rule 2.204(B)(3), when a RES Qualification Form is filed in ePUC, ePUC will provide notice of the filing to the State agency or agencies entitled to service of the RES Qualification Form under Commission Rule 4.406.

If you have questions about how to use ePUC, please contact Commission administrative staff at 802-828-2358 or [puc.clerk@vermont.gov](mailto:puc.clerk@vermont.gov).

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<sup>1</sup> Commission Rule 4.406 sets forth the processes to be used by facilities seeking to be qualified for Tier I or Tier II of the RES and utilities seeking to aggregate Tier II facilities. These processes include filing either a registration or an application on a form provided by the Commission.

<sup>2</sup> Updates to aggregated facilities are filed in the existing ePUC aggregated facilities case, not as a new case.